

**Diocese of Brentwood**  
**St Bede's Catholic Primary School and Nursery**  
Canon Avenue, Chadwell Heath, Romford, Essex RM6 5RR

**Head teacher**

Mr Gary Nott B.Ed (Hons)



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6<sup>th</sup> October 2017

Dear Family

**After School Club – Multi-Skills**

St Bede's is fortunate to have a Multi-Skills Club after School for children in Year 4. The Club will be held on Wednesday from 3:30pm – 4.30pm, starting from week commencing Monday 30<sup>th</sup> October 2017 to week ending Friday 15<sup>th</sup> December 2017 inclusive.

There are a limited number of places. You will receive a further letter by the end of this half term confirming arrangements **ONLY** if your child has been successful in gaining a place this term. Children who are unsuccessful on this occasion will be placed on a waiting list and you will be notified at a later date when they are able to start the Club.

If you would like your child to be considered for this Club, please complete the consent form below and **return to the School Office via the Class Teacher by Friday 13<sup>th</sup> October 2017.**

Please note that from November to Easter (through the darker months), your child will need to be collected at 4.30pm from the front playground in Canon Avenue by an adult or child over 16 years of age and will not be able to walk home alone.

We expect all children to have an excellent level of behaviour at After School Clubs. We also ask that you ensure that your child is collected on time. In cases where your child falls short of the expected level of behaviour or where they have not been collected on time, they will be removed from the Club and no longer allowed to attend.

Thank you for your co-operation.

Yours sincerely

*Michael Newman*

Michael Newman  
Assistant Headteacher &  
Lead Teacher for PE and Extended Schools

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Please complete and return to the school office via class teacher

I give permission for:

Child's Name ----- Class -----  
to take part in Multi-Skills (Year 4) Club held on Wednesdays

My child will be collected from the After School Club by Parent/Childminder/Other please specify (delete as appropriate)

.....  
Emergency Contact Nos: .....

Signed.....Parent/Guardian                      Date.....